- (2) Not-for-profit organization. An organization exempt from taxation under 26 U.S.C. 501(a).
- (3) Other than a small business or notfor-profit organization. Each person that does not meet the criteria specified in paragraph (a)(1) or (a)(2) of this section.
- (b) Each person subject to the requirements of this subpart must pay the processing fee specified in paragraph (c) of this section and the annual registration fee set forth in the following table:

Registration year	Small business	Not-for-profit organization	Other than small business or not-for-profit organization
2014–2015 and later	\$250	\$250	\$2,575
2013–2014	125	125	1,300
2012–2013, 2011–2012, 2010–2011	250	250	2,575
2009–2010, 2008–2009, 2007–2008, 2006–2007	250	250	975
2005–2006, 2004–2005, 2003–2004	125	125	275
2002–2003, 2001–2002, 2000–2001	275	(1)	1,975
1999-2000 and earlier	250	250	250

<sup>&</sup>lt;sup>1</sup> Fee appropriate for small or other than small business.

- (c) Each person submitting a registration statement must pay the following processing fee in addition to the registration fees specified in paragraph (b) of this section:
- (1) For registration years 2000–2001 and later, the processing fee is \$25 for each registration statement filed. A single statement may be filed for one, two, or three registration years as provided in \$107.616(c).
- (2) For registration years 1999–2000 and earlier, the processing fee is \$50 for each registration statement filed. A separate statement must be filed for each registration year.

[78 FR 23506, Apr. 19, 2013]

## § 107.616 Payment procedures.

- (a) Each person subject to the requirements of this subpart must mail the registration statement and payment in full to the U.S. Department of Transportation, Hazardous Materials Registration, P.O. Box 530273, Atlanta, GA 30353-0273, or submit the statement and payment electronically through the Department's e-Commerce Internet site. Access to this service is provided at http://phmsa.dot.gov/hazmat/registration. A registrant required to file an amended registration statement under §107.608(c) must mail it to the same address or submit it through the same Internet site.
- (b) Payment must be made by certified check, cashier's check, personal check, or money order in U.S. funds

- and drawn on a U.S. bank, payable to the U.S. Department of Transportation and identified as payment for the "Hazmat Registration Fee," or by completing an authorization for payment by credit card or other electronic means of payment acceptable to the Department on the registration statement or as part of an Internet registration as provided in paragraph (a) of this section.
- (c) Payment must correspond to the total fees properly calculated in the "Amount Due" block of the DOT form F 5800.2. A person may elect to register and pay the required fees for up to three registration years by filing one complete and accurate registration statement.

[Amdt. 107–26, 57 FR 30630, July 9, 1992, as amended by Amdt. 107–26, 58 FR 12545, Mar. 5, 1993; 65 FR 7310, Feb. 14, 2000; 67 FR 58345, Sept. 16, 2002; 68 FR 1346, Jan. 9, 2003; 71 FR 54390, Sept. 14, 2006; 72 FR 24538, May 3, 2007; 76 FR 56311, Sept. 13, 2011]

## § 107.620 Recordkeeping requirements.

- (a) Each person subject to the requirements of this subpart, or its agent designated under §107.608(e), must maintain at its principal place of business for a period of three years from the date of issuance of each Certificate of Registration:
- (1) A copy of the registration statement filed with PHMSA; and
- (2) The Certificate of Registration issued to the registrant by PHMSA.